

Enrol  
Now!

Conference/Events  
Assistant

Event Administrative  
Assistant

Event Operations  
Assistant

RPL Available



## SIT30522 Certificate III in Events

Career Start Subsidised Training is Available

\*Funding eligibility criteria applies

Co-contribution Fees apply for Subsidised Training

Traineeship

- \$1.60 Per Nominal Hour

Delivery Mode combining:

-Face to Face Training  
- Online

-Zoom Virtual Classrooms  
-Workplace (if applicable)

If not eligible for funded options: Full Fee for Service will Apply \$6,500.00

\*Note - Payment Plans can be organised on request

For more information or enrolment,  
please email [skilling@rapad.com.au](mailto:skilling@rapad.com.au) or call 07 4652 5600

[www.rapadskilling.com.au](http://www.rapadskilling.com.au)



NATIONALLY RECOGNISED  
TRAINING



# SIT30522 Certificate III in Events

## Course Overview

To achieve SIT30522 Certificate III in Events, a total of 13 units of competency must be completed, comprising of 6 core units and 7 elective units. The trainer will assist in selecting the most appropriate units to study based on the learner's desired outcome. This is a self paced course that will take between 6-18 months depending on the learner and their individual circumstances. Training is available in a variety of locations and can vary depending on the delivery mode selected. Our RAPAD Skilling trainers travel to the seven RAPAD council regions of Longreach, Winton, Barcaldine, Blackall-Tambo, Boulia, Diamantina, Barcoo and beyond.

## Core Units

- BSBTWK201 Work effectively with others
- SITEEV020 Source and use information on the events industry
- SITEEV022 Provide event production support
- SITXCCS014 Provide service to customers
- SITXCOM007 Show social and cultural sensitivity
- SITXWHS005 Participate in safe work practices



## Elective Units

- SITEEV021 Administer event registrations
- SITXMPR010 Create a promotional display or stand
- BSBTEC303 Create electronic presentations
- BSBSUS211 Participate in sustainable work practices
- SITHFAB021 Provide responsible service of alcohol
- SITXWHS006 Identify hazards, assess and control safety risks
- SITXFIN007 Process financial transactions

## Work Placement

Work placement is not compulsory to complete this qualification, however can be an advantage.

## Credit Transfer

Credit transfer is available and free of charge if the learner already holds a unit of competency and can provide the required evidence documents.

## Recognition of Prior Learning

Recognition of Prior Learning (RPL) is conducted for experienced workers seeking to have their current skills and knowledge acknowledged. The RPL process required the collection of evidence documents to support the determined outcome.

## Award

On successful completion of all units of competency and course requirements, the learner will be awarded the SIT30522 Certificate III in Events.



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